As you're about to begin reading or listening to this book, you may be curious about the different topics it covers. This book provides a comprehensive overview of personnel management, covering a wide range of topics from recruitment and selection to compensation and development. Whether you're a student, manager, or human resources professional, this book offers valuable insights and practical guidance to help you succeed in your career.

Introduction to Personnel Management - Peter B. F. Drucker

This book introduces the field of personnel management and its importance in today's workplace. It explains the fundamentals of human resources and how they contribute to an organization's success. The book covers the evolution of personnel management, the role of HR professionals, and the current trends in the field.


This book provides a comprehensive overview of human resource management, covering topics such as recruitment, selection, training, and development. It includes real-world examples and case studies to illustrate the concepts discussed.

Personnel Management - Edwin B. Flippo

This book offers a detailed examination of personnel management, covering topics such as talent management, recruitment, performance management, and compensation. It provides practical guidance on how to implement effective personnel management strategies.

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Knowledge Management, IBM Corporation. “Sullivan brings together strategic management and intellectual capital. The combination is powerful.” Russell L. Part Sr. Senior Vice President, A.C. Consultants. In today’s postindustrial economy, technology and knowledge-based companies are superseding traditional manufacturing enterprises at a rapid rate. But as tangible assets give way to invisible, information-centered ones, most firms still know very little about their intellectual capital and what it can do for them. While a number of books and articles have already been written about the knowledge-creation and information-sharing aspects of intellectual capital management, Profiting from Intellectual Capital takes the next step—explaining how companies can develop financial benefits and extract even more value from their intellectual capital. Divided into three sections, the book is filled with the practices and procedures of companies that are in the vanguard of I.C.M.-Dow Chemical, Xerox, Rockwell International, Sandia, and Hewlett-Packard. The first part of the book presents essential terms and concepts, along with basic material on the principles of value extraction and a discussion of the usefulness of management of intellectual capital. The second part discusses methods for IC measurement, management, and monitoring, as well as important techniques for extracting value—including such practical initiatives as creating an intellectual property database, patent laws, and more. Profiting from Intellectual Capital is essential reading for today’s forward-thinking executives, attorneys, accountants, and other professionals. Because while knowledge is power, knowledge can be profit, too.

Human Resource Development-Roman Capheby 2015-04-23 A brand new concise introductory text in human resource development that has a skills-building, practical focus yet is underpinned by the latest academic research. Highly engaging and accessible it brings the subject to life through innovative learning tools including videos and active case studies.

Armstrong’s Handbook of Strategic Human Resource Management-Michael Armstrong 2011-08-03 Strategic human resource management has been taken up by academics, consultants and practitioners alike. However, the integration of human resource strategy with overall business strategy is often easier in theory than in practice. Armstrong’s Handbook of Strategic Human Resource Management provides a bridge between theory and practice, and offers a guide both to formulating human resource strategies and to implementing them. Fully updated, this edition incorporates the latest thinking, research and practice on strategic human resource management and contains completely revised chapters on HRM, HR strategy, the formulation and implementation of strategy, roles in strategic HRM and strategic reward. This indispensable book includes coverage of international aspects of strategic human resource management, it also reflects important developments in HR strategies linked with those issues that affect HRM on a day-to-day basis, including human capital management, corporate social responsibility, organization development, employee engagement and talent management. Including a new chapter on organizational effectiveness, Armstrong’s Strategic Human Resource Management sets out a strategic framework for HRM, a framework for implementing SHRM in action; and a section on HR strategies. Case studies, checklists, practical examples and a strategic HR toolkit make this book an extremely practical resource for all those who are involved in putting complex strategy into practice in order to effect positive and productive change.

Library Collection Development Policy-National Agricultural Library (U.S.) 1977

Human Resource Management Practices-Mahe Andreassen 2014-05-26 This book is designed to help practitioners and academics to assess the added value of HR practice. It provides hands-on recommendations for choosing effective means to manage HR and specific suggestions aimed at facilitating the measurement of HR practices’ impact on value creation. Evidence-based recommendations are made by drawing on thorough empirical research from various research traditions and academic disciplines. It covers a wide variety of topics faced by the HR function and specifically addresses new challenges such as assessing the added value of work-life balance practices.

Strategic Human Resource Management-2006

Human Resource Management S S Khanna 2007-01-01 This book has been written for the students of M.B.A., M.Com. and other Diploma Courses in Management. It would also be useful to the practitioners in the field of Human Resource Management. The book covers the whole syllabus of HRM prescribed by the UGC Course Development Committee on Management. The book makes a presumption attempt to kow all aspects of HRM logically dividing them into seven sections to enable the readers comprehend the key and vital issues of HRM in a systematic environment.

The Workforce Scorecard-Mark A. Housel 2005-03-15 The marketplace fueled by intangible assets, anything less than optimal workforce success can threaten a firm’s survival. Yet, in most organizations, employee performance is both poorly managed and underutilized. The Workforce Scorecard argues that current management and human resources practices hinder employees’ ability to contribute to strategic goals. To maximize the power of their workforce, organizations must meet three challenges: view their workforce in terms of contribution rather than cost; replace benchmarking metrics with measures that differentiate levels of strategic impact; and make line managers and HR professionals jointly responsible for executing workforce initiatives. Building on the proven model outlined in their best-selling book The HR Scorecard, Mark Housel, Brian Becker, and co-author Richard Beatty show how to create a Workforce Scorecard that identifies and measures the behaviors, competencies, mind-set, and culture required for workforce success and reveals how each dimension impacts the bottom line. Practical and timely, The Workforce Scorecard offers crucial lessons for leveraging human capital to achieve strategic success.


Human Resource Management-Durai, Pravin 2010 Human Resource Management presents multifaceted and all-inclusive information that will be useful to students of human resource management as well as practicing human resource managers. Using a highly readable style and real-life examples from India.

Armstrong’s Handbook of Strategic Human Resource Management-Michael Armstrong 2020-12-29 Develop and implement HR strategies which are aligned with wider business strategies to achieve organizational success.

Training Guide for Islamic Workers (Swahili Language)-Hisham Alih 2008-01-01 Now more than ever before, Muslim men and women need to improve not only their personal skills but also their group performance. This Guide presents easy-to-follow instructions which can be used by those who desire to acquire these skills. This Guide focuses on the training needs of Muslim men and women by providing the experience acquired by Muslim leaders over the last several decades. Thus, the new generation of leaders will be able to start from where their leaders left off, rather than having to duplicate their predecessors’ successes and failures. Using a simple Do’s and Don’ts format, this Guide enables the user to optimize his/her understanding of the theory and science of da’wah and how it can be applied in today’s world. Like genius, leadership is a difficult work for the one who was born without this skill. It is to such people that this Guide is addressed. We are confident that, with the help of Allah, the user will be able to make a quantum leap forward in the areas of growth and improvement through the proper use of the methods outlined in this Guide. Over time, there will be noticeable improvements in the areas of concepts, management, administration, and communication as well as the skills needed for conducting camps, conferences, and meetings. This Guide is supplemented by suggested workbooks which will lead to an even deeper understanding of the skills needed for successful leaders.

NGO Field Workers in Bangladesh-Monirul Monohar Ahmed 2011-11-22 This title was first published in 2002. NGOs are receiving increasing international attention and resources from policy makers, donors, academics and others. The New Policy Agenda accepts NGOs as agents for social welfare alongside the state and as fostering democracy in the Developing World. Astonishingly, however, there have been very few studies and no books on NGO field workers. This study of field workers in Bangladesh, provides excellent insights into this neglected field. Bangladesh is an excellent example as, since independence in 1971, it has been a ‘donor-dependent’ country, both financially and functionally. Thus, the NGOs has been successfully used for NGOs rather than to the state. The book shows how field workers are seen simply as implementers, carrying out directions given by their superiors and never being consulted on how best to achieve their goals. The book examines four types of NGOs - international, national, regional and small/local - in a number of sample locations. It compares the benefits and facilities provided by each NGO to their field workers, then explores the socio-economic background of both field workers and their mid-level managers and examines the interactions between these two groups and between field workers and their clients. It also looks at the field workers’ personal and professional lives and problems and details their opinions on their NGO’s activities and policies and on development. The findings show that NGO managers and donors lack knowledge of the realities in the field and do not realise how certain policies, such as their positive discrimination of women, can have negative results. It proposes that NGO field workers should be more active in policy making and puts forward several recommendations for changes in the management and structure of future NGOs.

Executive Manpower-United States Civil Service Commission. Library 1973

Strategic Human Resource Management-Charles R. Greer 2001 This book deals with the interaction between strategy and human resources, as approached from a general managerial perspective. Updated and revised, the Second Edition provides students with a comprehensive overview of human resource issues applied to the most current technological advances and updated investments in employment practices. The book provides an investment perspective of human resources and covers the human resource general and local environment, strategy formulation, planning, strategy implementation, the performance impact of human resource practices and resource evaluation. For managers and executives involved with human resource issues.